



REGULAR MEETING OF TOWN COUNCIL

AGENDA

December 19, 2013

RULES FOR PERSONS ADDRESSING COUNCIL

1. Each speaker will identify himself or herself by giving his or her **name and place of residence**.
2. Each speaker will be limited to speaking one time on any topic. When you are finished speaking, please step away from the podium and be seated.
3. Each speaker will be limited to **three (3) minutes** and each group's representative will be limited to a **maximum of ten (10) total minutes**. Each group is encouraged to designate a single spokesperson for their group.
4. Each speaker will confine himself or herself to the general question before the Council and avoid irrelevant comments.

REGULAR COUNCIL MEETING

(6:00 PM)

1. Invocation
2. Pledge of Allegiance
3. Public Comments
4. Agenda Adoption
5. Approve Consent Agenda (*All matters listed are considered to be routine and non-controversial by Town Council and will be enacted by one motion. There will be no separate discussion unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered separately.*)
 - a. Approve November 21, 2013 Regular Council Minutes (5a)
 - b. Resolution of Appreciation for Bert Gibbs (5b)
 - c. Resolution in Honor of Town Clerk Devon LaFromboise's Completion of the Clerk's Certification Institute and Designation as a Certified Municipal Clerk (5c)
 - d. Approve 2014 Regular Meeting Schedule of the Columbus Town Council (5d)
6. FY12-13 Audit Presentation – Mr. Terry Andersen, Carland & Andersen (6)
7. Councilwoman Kan Remarks

New Business

8. Swearing-In Ceremony for Mayor Eric McIntyre (8)
9. Swearing-In Ceremony for Councilman Josh Denton (9)
10. Swearing-In Ceremony for Councilman Rick McCallister (10)
11. Swearing-In Ceremony for Councilwoman Margaret Metcalf (11)
12. Resolution of Appreciation for Former Town Councilwoman Ernie Kan (12)
13. Consideration of Change Orders for WWTP & Construction Update – Brian Tripp (13)
14. Appointment of Rick McCallister to Isothermal RPO Transportation Advisory Ctte. (14)
15. Reports
 - a. Council Members Report
 - b. Managers Report (15b)
 - c. Public Works Report (15c)
 - d. Police, ABC, and Fire Department reports (15d)
16. Adjourn

Town of Columbus
Minutes of Columbus Town Council
November 21, 2013

Mayor McIntyre called the Regular Meeting to order at 6:01 p.m.

In attendance were Mayor McIntyre, Councilmen McCallister and Hall, Councilwomen Kan and Metcalf, Town Manager Jonathan Kanipe, Town Attorney Bailey Nager, Police Chief Chris Beddingfield, and Town Clerk Devon LaFromboise.

Regular Meeting 6:00 p.m.

Public Comments:

Mayor McIntyre opened the floor for agenda item three, public comments.

There were no public comments.

Approve Regular Agenda:

Mayor McIntyre asked for any changes to the agenda. There were no changes requested.

Councilwoman Kan moved to approve the agenda as written, Councilwoman Metcalf seconded, motion carried.

Approve Consent Agenda:

Mayor McIntyre asked for further discussion on the consent agenda.

Councilwoman Metcalf made a motion to approve the consent agenda as written, Councilwoman Kan seconded, motion carried.

The consent agenda and following items were unanimously approved.

1. Approve October 17, 2013 Regular Council Minutes
2. Resolution for Designation of Applicant's Agent for NC Division of Emergency Management Assistance
3. State-Applicant Disaster Agreement for NC Division of Emergency Management

This concludes the items approved in the consent agenda.

Public Hearing regarding ZTA 01-13 - An Ordinance to Amend the Town of Columbus Zoning Ordinance

Mayor McIntyre opened the floor for public comments at the public hearing. There were no comments. Mayor McIntyre then closed the public hearing portion of the meeting.

Consideration of ZTA 01-13 – An Ordinance to Amend the Town of Columbus Zoning Ordinance

Councilman McCallister made a motion finding the draft ordinance meets the Town of Columbus's current land use policies, is consistent with the comprehensive plan, and is reasonable and in the public interest, Councilwoman Kan seconded, motion carried. Councilman

49 McCallister made a motion to approve ZTA 01-13 – An Ordinance to Amend the Town of
50 Columbus Zoning Ordinance as it written, Councilwoman Metcalf seconded, motion carried.

51

52 **Award of McMurray Avenue Culvert Construction Project to Steppe Construction**

53 Manager updated Council with the new addition of the FEMA funds. Steppe Construction was
54 the low bidder on the construction project with a revised bid of \$23,725.00. The revised quote
55 now includes and addition of a second headwall as requested by FEMA. FEMA will include
56 \$6,300.00 for the additional headwall. Manager Kanipe confirmed FEMA is 100% funding the
57 project. The project has an estimated completion time frame of two days.

58

59 The Town has received permission from an adjacent property owner to allow traffic into
60 McMurray Ave so that other residents won't be affected in terms of accessing their properties.
61 Steppe Construction will begin construction when new pipe is received. At that time the Town of
62 Columbus will go door to door to inform property owners of the project and how they can access
63 their property after the project begins.

64

65 Councilwoman Metcalf requested to have the wording in the bid changed from "Install 48" Pipe"
66 to "provide and install 48" Pipe". This would clarify that Steppe Construction would provide the
67 pipe and install the pipe.

68

69 Councilman McCallister made a motion to approve the quotation from Steppe Construction to
70 repair the McMurray Street culvert for \$23,725.00 contingent upon rewording the line to read "to
71 provide and install 48" pipe", Councilwoman Metcalf seconded, motion carried.

72

73 **Discussion of Amendment to Columbus Town Code regarding Backyard Chickens**

74 Manager Kanipe asked for discussion and clarification from Council regarding the keeping of
75 chickens within the Town limits. Councilman McCallister asked about the keeping of roosters;
76 technically roosters are not allowed within the city limits.

77

78 Mayor McIntyre asked about setbacks from open water sources. There was a short discussion of
79 possible setbacks from buildings and waterways.

80

81 Councilman McCallister asked about coop restrictions, Manager Kanipe was able to find
82 different design guides available via the internet.

83

84 Councilwoman Kan liked the current ordinance for the City of High Point. She would like to
85 remove the allowance of roosters. Council further discussed the points of the High Point
86 ordinance. Councilwoman Kan would also like to require permits for coop owners.

87

88 Mayor McIntyre summarized some of Council's requests:

- 89 1. Security fencing
- 90 2. Open space and coop regulations
- 91 3. Permitting
- 92 4. Proximity to houses and water

93

94 Mayor McIntyre asked Staff to further review possible ordinance construction based on the
95 summarized parameters.

96

97 **WWTP Construction Update – Memorandum from Brian Tripp**
98 Manager Kanipe gave Council an update on the construction project for the WWTP. May 1,
99 2014 is the potential project completion date. Councilwoman Kan asked for clarification
100 regarding the change order titled “WWTP site road geogrid credit”. Manager Kanipe explained
101 that these are areas of potential savings.
102

103 Mayor McIntyre asked if there has been any indication of when Mr. Tripp would be available to
104 return to discuss the large electrical change order. Mr. Tripp and the contractors are still working
105 to minimize the impact of this change order, but there has not been a finalization for this order.
106

107 **Council Report:**

108 Councilwoman Kan informed Council of the Handmade in America Small Towns Cluster
109 meeting. Councilwoman Kan further told Council of the Handmade in America Christmas
110 Crafters events. Councilman Hall asked how people could get in touch with the crafters;
111 Councilwoman Kan gave Council contact information.
112

113 Councilwoman Kan further told Council of the new artwork in the Town Council Chambers. The
114 Polk County Artisan and Crafters Guild meet in the Town of Columbus Council Chambers. Liani
115 Foster donated a few works of art for display until the end of December. The crafters guild
116 would like to show a different artist in December.
117

118 **Managers Report:**

119 Manager Kanipe presented his report on the following topics:
120

- 121 • Manager Kanipe briefly touched on the Handmade in America Small Towns Cluster meeting;
122 he felt the meeting was very successful and spread the word about Columbus. Chimney Rock
123 would like to connect with Columbus to help Columbus utilize the programs available.
- 124 • The Henderson County Soil and Erosion Control agreement has been approved and is now in
125 effect. Columbus staff will receive applications and funnel them onto the Henderson County
126 office. Columbus staff members are excited to work with Natalie Berry and the Henderson
127 County office.
- 128 • The Veterans Day Parade was a huge success. Many citizens have praised the Town and the
129 event coordinators. Citizens have already asked about next year’s celebration. The Polk
130 County High School Videography class did record the speeches and hopefully the recording
131 can be uploaded to the Town’s website.
- 132 • Two police officers were hired for the new St. Luke’s positions. These two officers are Jerry
133 Williams and Danny Edwards. In general, the transition has been smooth and Hospital staff is
134 satisfied with the arrangement.
- 135 • The Columbus Christmas parade will be held on Saturday December 14, 2013 at 10:30 am.
136 Staff felt like this would encourage residents to remain in town for shopping and dining.
- 137 • December 7, 2013 at 1:30 pm is the Tuba Christmas program at the Polk County High
138 School.
139

140 Councilwoman Metcalf was very excited about the activities in Columbus and thanked Manager
141 Kanipe and his staff of all their hard work.
142
143

144 **Public Works Report:**
145 Public Works Director Robert Rosseter presented his report. There was no discussion.

146
147 **Police Report:**
148 Police Chief Chris Beddingfield presented the Police Report and updated council on the
149 following topics:

- 150
- 151 • Chief Beddingfield began his report on a pursuit on I-26. The perpetrator was impaired and
152 caused an accident that led to injuries, when officers attempted to pull him over – he refused
153 to stop. Eventually he crashed into a gate on private property then fled on foot. The
154 Columbus Police Department perused and arrested him.
 - 155 • Officer Ron Diaz was in the Texaco parking lot, when he heard a dispatch for an
156 unresponsive person. Robbie Price, Chief of the Polk County Rescue Squad, joined Officer
157 Diaz and found the woman to be completely unresponsive. They performed CPR until
158 paramedics arrived. She did respond to paramedic treatment on the way to Spartanburg
159 Regional Hospital. The woman was traveling with her husband to Florida.
 - 160 • The District Attorney met with Chief Beddingfield and again expressed his intent to
161 prosecute owners of the electronic gaming terminals. Out of courtesy, Chief Beddingfield
162 verbally told the owners to cease operations by December 1, 2013.

163
164 **ABC Board Report**
165 The ABC report was noted.

166
167 **Fire Department Report**
168 The Fire Department Report was noted.

169
170 Councilman McCallister made a motion to go into Closed Session per N.C.G.S. §143.318.11 (1)
171 To prevent the disclosure of information that is privileged or confidential pursuant to the law of
172 this State or of the United States, or not considered a public record within the meaning of
173 Chapter 132 of the General Statutes, Councilwoman Kan seconded, motion carried.

174
175 Council returned from closed session, no action was taken.

176
177 There being no further business, Councilwoman Metcalf made a motion to adjourn, Councilman
178 McCallister seconded, motion carried. The meeting was adjourned at 6:55 p.m.

179
180
181
182 _____
183 Mayor

184
185 _____
186 Town Clerk

**A RESOLUTION IN RECOGNITION OF BERT GIBBS AND HIS
27 YEARS OF SERVICE TO THE TOWN OF COLUMBUS**

WHEREAS, on the 31st day of October 2013, Public Works Employee Bert Gibbs officially retired from the Town of Columbus; and

WHEREAS, Mr. Gibbs was a vital and important part in the success of the Town of Columbus Public Works Department; and

WHEREAS, Mr. Gibbs was well respected and well liked by all members of the community, staff, and business owners in Columbus; and

WHEREAS, Mr. Gibbs provided the Town a vast knowledge base concerning the Town's water and sewer system and street network; and

WHEREAS, Mr. Gibbs provided unwavering support and dedicated work to the Town of Columbus.

NOW, THEREFORE, on behalf of the Town of Columbus, its citizens and staff, the Town Council of the Town of Columbus does, by this Resolution and public record, recognize the contribution and twenty-seven year career of Bert Gibbs.

BE IT FURTHER RESOLVED, that this Resolution be made a part of the official minutes of the Town Columbus and that an official copy of this expression of our recognition be presented to Mr. Gibbs.

Adopted this the 19th day of December, 2013.

Eric McIntyre, Mayor

Devon LaFromboise, Town Clerk

**A RESOLUTION IN HONOR OF
TOWN CLERK DEVON LAFROMBOISE FOR COMPLETING THE
CLERKS' CERTIFICATION INSTITUTE AT
THE UNC SCHOOL OF GOVERNMENT AND DESIGNATION AS A
CERTIFIED MUNICIPAL CLERK**

WHEREAS, on the 25th day of October 2013, Town Clerk Devon LaFromboise was awarded a Clerks' Institute Certification in a ceremony held at the School of Government in Chapel Hill, N.C.; and

WHEREAS, Ms. LaFromboise spent twenty days and many hours working with School of Government faculty, staff, and other local government clerks to achieve this certification; and

WHEREAS, Ms. LaFromboise has been employed with the Town of Columbus since March 2011; and

WHEREAS, Ms. LaFromboise has been an outstanding employee and advanced within the organization during that time; and

WHEREAS, on the 25th day of November 2013, Ms. LaFromboise was awarded the designation as a Certified Municipal Clerk by the International Institute of Municipal Clerks; and

WHEREAS, Ms. LaFromboise will further serve the Town of Columbus by better understanding and helping citizens through this designation and her continued advancement.

NOW, THEREFORE, on behalf of the Town of Columbus, its citizens and staff, the Town Council of the Town of Columbus does, by this Resolution and public record, recognize the certificate of Devon M. LaFromboise.

BE IT FURTHER RESOLVED, that this Resolution be made a part of the official minutes of the Town Columbus and that an official copy of this expression of our gratitude be presented to Ms. LaFromboise.

Adopted this the 19th day of December, 2013.

Eric McIntyre, Mayor

Devon LaFromboise, Town Clerk



Town of Columbus
PO BOX 146 · Columbus, NC 28722

**Town of Columbus Regular Meeting Schedule of
the Columbus Town Council**

Meeting Type	Start Time	Meeting Date
Regular	6:00 pm	Thursday, January 16, 2014
Regular	6:00 pm	Thursday, February 20, 2014
Regular	6:00 pm	Thursday, March 20, 2014
Regular	6:00 pm	Thursday, April 17, 2014
Regular	6:00 pm	Thursday, May 15, 2014
Regular	6:00 pm	Thursday, June 19, 2014
Regular	6:00 pm	Thursday, July 17, 2014
Regular	6:00 pm	Thursday, August 21, 2014
Regular	6:00 pm	Thursday, September 18, 2014
Regular	6:00 pm	Thursday, October 16, 2014
Regular	6:00 pm	Thursday, November 20, 2014
Regular	6:00 pm	Thursday, December 18, 2014



MEMORANDUM FOR TOWN COUNCIL MEETING
DECEMBER 19, 2013

To: Mayor & Town Council
From: Jonathan Kanipe, Town Manager
Re: FY12-13 Audit Presentation – Mr. Terry Andersen, Carland and Andersen
Date: December 11, 2013

Background

The Town is pleased to present the FY12-13 audit for your review and discussion. Mr. Terry Andersen, partner with the accounting firm Carland and Andersen, will present his findings to the Council during the regular meeting. Assistant Finance Director Kathy Gregory has prepared a detailed financial review comparing this year and the prior year's financials for you.

The Town has provided a copy of this year's audit and Kathy's analysis -- please remember to bring these with you to the Council meeting. If you have any questions in the intervening week regarding the audit or any of the processes regarding the audit, please feel free to touch base with me or Kathy.

General Fund Analysis

	<u>2012/2013</u>	<u>2011/2012</u>
Cash & Investments (excludes Powell Bill & Drug seizure)	\$ 578,935	\$ 543,363
Powell Bill Cash & Investments	73,384	44,998
Drug Seizure Cash	63,609	3,370
Total Fund Balance	762,315	619,518
Unreserved Fund Balance	574,041	532,233
Total Revenue	1,104,843	1,007,862
-Property Taxes	496,835	475,586
-Sales/Use Tax	170,717	173,505
-GHSP Grant	54,529	95,677
-All Other	382,762	263,094
Total Expense	963,786	986,910
-General Gov't.	201,269	201,696
-Public Safety	536,582	541,061
-Env. Protection	118,986	107,362
-Transportation	69,804	92,731
-Debt Service	37,145	44,060
%Taxes Collected	98.02%	96.96%
-Real	98.63%	97.41%
-Vehicle	86.73%	88.82%
Outstanding Debt	117,124	154,675
-Principal Portion	105,443	138,563
-Interest Portion	11,681	16,112
Unreserved Fund Balance as a % of Expenses	59.56%	53.92%

Water/Sewer Fund

	<u>2012/2013</u>	<u>2011/2012</u>
Cash & Investments	\$ 881,714	\$ 957,941
Total Operating Revenue	1,101,714	1,112,520
Total Operating Expense	918,053	837,216
Unrestricted Net Assets	696,561	943,857
Net Assets	2,866,872	2,662,569
Outstanding Debt	2,636,625 ¹	2,994,423
-Principal Portion	2,161,073	2,351,338
-Interest Portion	475,552	643,085

¹Does not include the \$3.0 million for WWTP debt. That debt will be booked in 2013-14 financials.

ABC Store

	<u>2012/2013</u>	<u>2011/2012</u>
Cash & Investments	\$ 47,665	\$ 52,217
Gross Liquor Revenue	581,325	526,445
Taxes on Gross Revenue	132,854	119,885
Net Sales	448,471	406,460
Cost of Sales	311,622	274,414
Gross Profit on Sales	136,849	132,046
Operating Expenses & Depreciation	138,320	132,941
Income (loss) from Operations	(1,471)	(895)
Distribution to Town	\$ 8,500	\$ 4,000
Inventory Value	\$79,284	\$ 74,661

**A RESOLUTION IN RECOGNITION OF COUNCILWOMAN ERNIE KAN
AND HER SERVICE TO THE TOWN OF COLUMBUS**

WHEREAS, on the 19th of December 2013, Ernie Kan completed her second term as a Town of Columbus Town Councilmember; and

WHEREAS, Ms. Kan also served for several years as a member of the Columbus Planning Board ; and

WHEREAS, Ms. Kan has brought an unmistakable energy and determined focus to her position as a Councilmember; and

WHEREAS, Ms. Kan has represented the Town of Columbus on numerous county and regional committees and served as the chair of the Town's Fabulous Fourth Committee; and

WHEREAS, Ms. Kan has devoted uncounted hours of her personal time on behalf of the citizens and Town of Columbus.

NOW, THEREFORE, on behalf of the Town of Columbus, its citizens and staff, the Town Council of the Town of Columbus does, by this Resolution and public record, recognize the contribution of Ernie Kan to the overall betterment of the Town of Columbus.

BE IT FURTHER RESOLVED, that this Resolution be made a part of the official minutes of the Town Columbus and that an official copy of this expression of our recognition be presented to Ms. Kan.

Adopted this the 19th day of December, 2013.

Eric McIntyre, Mayor

Devon LaFromboise, Town Clerk



MEMORANDUM FOR TOWN COUNCIL MEETING
DECEMBER 19, 2013

To: Mayor & Town Council
From: Jonathan Kanipe, Town Manager
Re: Consideration of Change Orders for WWTP and Construction Update – Mr. Brian Tripp
Date: December 11, 2013

Background

The Town's WWTP construction project is on-going and the contractor is making significant progress. The project is approximately 33 percent completed, and substantial components have been installed at the facility.

The Engineer and Contractor are requesting change order number three for the project. Mr. Brian Tripp, Engineer for the project from W.K. Dickson, will present these change order requests and be available to answer any questions you may have regarding these changes and the remaining months of the project.

The Town budgeted approximately \$122,000 for change orders on the project. To date, the Town has spent just over \$8,000 on change orders for the project. If Council approves these change orders, that amount will increase to approximately \$52,000.00 in change orders. This is still less than half of the total contingency line item for the project.

Certainly, no one wants to increase construction costs during a project, but these change order requests do need to be approved in order for the project to continue moving forward. Even with these additions, the Town is well under budget in regards to future contingencies on this project. The Engineer took Council's concerns from the August meeting very seriously, and has done an admirable job investigating the remaining contract and continued scope of the project to minimize future change orders while also working proactively to mitigate these change orders by finding increased cost-savings during the project. In the interest of moving the project forward and continuing our progress on the project, staff recommends approval of these change orders. Please let me know if you have any questions or concerns regarding this project.

MEMORANDUM



616 Colonnade Drive Charlotte, North Carolina 28205 704.334.5348 tel. 704.334.0078 fax

**TO: Jonathan Kanipe, Town Manager
Town of Columbus**

**FROM: Brian L. Tripp, PE, BCEE – Vice President
WK Dickson & Co., Inc.**

DATE: December 12, 2013

RE: Town of Columbus – WWTP Project Status Report

As requested, below please accept this memorandum as an update regarding the status of the Town's WWTP project.

WWTP Upgrade and Expansion Project

Bids were received for the project on December 6, 2012. As a result of negotiations, a contract amount of \$2,445,940 was awarded to Buchanan & Sons. At this point, WK Dickson has processed five (5) pay requests with the contractor for a total of \$413,406.22.

Through December 9th, the contractor has completed the following work:

- Erosion & Sediment Control
- Demolition
- Initial Site Work / Preparation
- Miscellaneous Site Piping
- Clarifier # 1 & Sludge Digester Excavation
- Pouring & Forming Clarifier # 1 Base Slab, ½ the Wall, and ½ the Lauder
- Pouring & Forming the Sludge Digester Base Slab & all of the Wall
- Well Drilling & portions of the Well Building
- Portions of the New Lab / Office Building
- Excavation, Pouring, and Forming the Clarifier Splitter Box
- Excavation for the Plant Headworks & Pouring the Base Slab
- Setting the Aerator Basin Overflow Weir Base

Over the course of the next 30 days, the Contractor intends to work on the following:

- Pouring & Forming the 2nd half of the Clarifier # 1 the Wall & Lauder
- Water Tightness Testing of the Sludge Digester Tank
- Additional Yard Piping Work
- Additional Work on the Lab / Office & Well House
- Electrical
- Aeration Basin Overflow Weir Work
- Plant Headworks Concrete Work

Pending & Previously Approved Change Orders

At this time, WK Dickson continues to work with the contractor, Buchanan & Sons, regarding future change orders that may add cost to the project as well as additional value engineering and other opportunities to reduce the overall project cost.

Costs to be processed in change orders currently include the following:

1. Electrical Addition = +\$44,700.00
2. WWTP Site Road Geogrid Credit = -\$4,500.00
3. Clarifier Coatings Credit
4. Lab / Office Building Coatings Addition
5. Fence Addition = +\$4,950.00
6. Generator Wire / Conduit Credit = -\$2,600.00
7. Well House Piping Credit

To date, the Town has approved two Change Orders as follows:

Change Order # 1 = +\$4,035 and two (2) additional construction days
Change Order # 2 = +\$4,190 and three (3) additional construction days, and ten (10) rain days
Total +\$8,225 (or less than 0.4% of the original contract amount)

At this time, the Town of Columbus is requested to consider Change Order # 3. Costs and time to be process in the current Change Order # 3 include the following:

1. Electrical Addition = +\$44,700.00 plus fourteen (14) days
2. WWTP Site Road Geogrid Credit = -\$4,500.00
3. Generator Wire / Conduit Credit = -\$2,600.00
3. Fence Addition = +\$4,950.00 plus two (2) days
4. Ten (10) Days for Rain for July & August (no days for September, October, or November)

Or, a total change of +\$43,550.00 plus twenty-six (26) days and extension of the contract from April 30th, 2014 to May 26th.

Including Change Order # 1, # 2, & # 3, total change orders are approximately 2.1% of the total contract amount.

As of December 9th based on billed materials and labor, the Contractor is approximately 33% complete. And, the Contractor has billed for \$860,192.53 of the current contract amount of \$2,454,165.

The current contract completion date has been revised to May 10, 2014 due to rain days through November 2013.

If you have any questions or concerns, please don't hesitate to contact us at (704) 334-5348 or by email at btripp@wkdickson.com.

DOCUMENT 00 94 63
CHANGE ORDER NUMBER Three (3)

Date: December 12, 2013
Agreement Date: March 14, 2013

PROJECT: Columbus Wastewater Treatment Plant Upgrade
OWNER: Town of Columbus, NC
CONTRACTOR: Buchanan & Sons, Inc.
WKD Project Number: 20110093.00.CL

Changes and/or additions are hereby made to the Contract Documents as follows:

PAYMENT SCHEDULE THIS CHANGE ORDER	COST CHANGE
Additions	\$ 49,650.00
Deductions	\$ 6,100.00
Net Change This Change Order	\$ 43,550.00

Change to Contract Time: Twenty Six (26) Days

Justification for Change Order:

- Delete Geogrid = -\$4,500.00
- Move Generator Closer to Lab / Office Building = -\$2,600.00
- Aerator Electrical, Placement & Mooring Cables = +\$44,700.00 plus fourteen (14) days
- Additional Fence = +4,950.00 plus two (2) days
- Ten (10) Days for Rain for July & August (no days for September, October, or November)

Original Contract Price		\$ 2,445,940.00
Contract Additions by Previous Change Orders	Add	\$ 8,225.00
Contract Deductions by Previous Change Orders	Deduct	\$ 0.00
Contract Change by this Change Order	Add	\$ 43,550.00
New Contract Price, including this Change Order		\$ 2,497,715.00

Original Contract Completion Date	<u>April 15, 2014</u>
Contract Completion Date from Previous Change Order	<u>April 30, 2014</u>
Net Change By Calendar Days	<u>Twenty Six (26) Days</u>
New Contract Completion Date	<u>May 26, 2014</u>

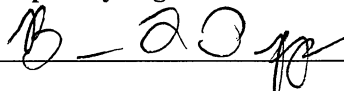
Accepted By Owner: Town of Columbus, NC

Date

Accepted By Contractor: Buchanan & Sons, Inc.

Date

Accepted By Engineer: W. K. Dickson & Co., Inc.


Date 12 / 12 / 13



MEMORANDUM FOR TOWN COUNCIL MEETING
DECEMBER 19, 2013

To: Mayor & Town Council
From: Jonathan Kanipe, Town Manager
Re: Consideration of Appointment of Rick McCallister to
Regional Transportation Advisory Committee
Date: December 11, 2013

Background

Staff requests that Council appoint Councilmember Rick McCallister to the Transportation Advisory Committee for the Isothermal Planning and Development Commission. Councilman McCallister agreed to serve in this position two years ago but was unable to do so due to scheduling conflicts. Councilman McCallister should be able to represent the Town in this capacity now, and has agreed to serve if the Council makes this appointment.

2013 Town Manager's Report
Prepared for Columbus Town Council
Thursday, December 19, 2013

1. **McMurray Avenue Culvert Repairs:** Repairs to the culvert along McMurray Avenue were concluded on Friday, December 6. Steppe Construction performed the work and did a very good job with limited impact to residents along the street. Water customers past the work zone were impacted for several hours on Tuesday, December 3 when a break occurred with the original line. The line was constructed so that it actually went over and around the existing culvert pipe, and simply was not able to be left in that condition while pulling out the old culvert pipe. Public works crew made these repairs in several hours and customers were alerted to the water outage. The Town should receive complete compensation from FEMA for these repairs within the next several months.

2. **Handmade in America Reimbursement:** The Town received our payment from the Polk County Community Foundation for the \$5,941.00 spent for the Handmade in America grant. This grant covered the Town's community assessment and further outreach and publications. The Town is very appreciative of the Community Foundation for this support.

3. **NC-108 Corridor Planning:** As part of its long-range planning, NC DOT is beginning to study the NC-108 corridor and is in the process of engaging local government jurisdictions along this state route. The Town will be a key stakeholder in this process and is very interested in how it moves forward. Staff met on Thursday, December 12 with IPDC planning staff regarding this planning project. We will continue to keep Council informed as this planning phase moves forward, and as more concrete ideas are developed, will ask Council and the public for ideas and recommendations on the plans.

If you will recall, Councilwoman Metcalf raised the issue of connectivity from NC-108 to Peniel Road during our budget workshop last year, and this and other connectivity and traffic issues will undoubtedly be raised during the early stages of this project.

4. **Peniel Road Sidewalk Project:** Our project for sidewalk along Peniel Road was submitted to the Bike/Pedestrian cycle for funding in the coming term on the regional level. We do hope this funding is approved at the State level and should know more about this as we get farther into the new funding cycle. Staff will keep Council informed of progress on this project.

Columbus Police Department

Monthly Activity Report

November 2013

Calls Answered

Wrecks	12
Alarm Calls	13
Talk with an Officer	58
Domestic	1
Suspicious Vehicles	43
Suspicious Person	14
Assist Fire/EMS	12
Larceny	2
Stranded Motorists	11
Disturbance	5
Involuntary Commitments	3
Breaking & Entering	0
Suicide Threat	1
Hit and Run	2
Armed Robbery	0
Total Calls Answered:	344

Premise Checks

Residence Checks	402
Business Checks	4,803
Church Checks	78
Total Checks	5,283

Charges

Speeding Citations	82
No Operators License	12
Driving While License Revoked	6
Drug Charges	24
Uninsured Motorists	2
Careless & Reckless Driving	16
Open Container	3
Total Charges (Traffic & Criminal)	209

Arrests

Felony Arrests	4
Misdemeanor Arrests	12
DWI	5
Fugitives Arrested	2
Total Arrests	16

Training Topics

Background Investigations
Basic Spanish for Arrest Procedures
OCDETF Conference
Domestic Highway Enforcement Conference
RADAR Operator
Child Passenger Safety Seat Technician Certification
Automotive Digital Evidence

Total Training Hours Received: 266

Requested to Assist Sheriff's Office / City Police Departments & Other Agencies

Calls	28
Hours	35

TOWN OF COLUMBUS

ABC BOARD

Monday December 9, 2013

The ABC Board met at the Columbus Hardware store. Present were Pat Feagan chair, Marshall Watkins board member, Secretary Devin Williams, and store manager George Miller

Chair Pat Feagan called the meeting to order (5:11 pm). Marshall makes a motion to approve minutes, Chair seconds. Chair makes a motion to approve the agenda, Marshall seconds. Secretary Devin Williams reads the Ethics and Conflict of Interest statement.

In accordance with GS 18B-201, it is the duty of every board member to avoid both conflicts of interest and appearances of conflicts. Does any member have any known conflict of interest or appearance of conflict with respect to any matters coming before the board today?

No says all.

OLD BUSINESS

1) No old business to discuss.

NEW BUSINESS

1) The Board moves to give the town \$500.00 for profit sharing this month.

NCAC 02R.1706(b) states "If a local board has a price discrepancy between the price on the shelf or bottle is lower, the local board shall sell the item at the shelf or bottle price and correct the shelf or bottle price to match the Commissions published uniform price."

THIS IS OFFICIAL BOARD POLICY

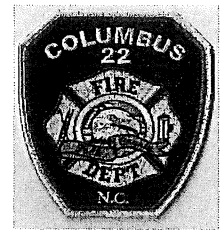
With no further business Marshall motions to adjourn at 5:57 pm, Pat seconds.

The next meeting will be held Monday January 13, 2014 at Columbus Hardware Store.

Town of Columbus Fire Department

Incident Summary Report

November 2013



Type of Incident	Number of Calls	Firefighter Hours Utilized
Emergency Medical Calls	42	41:33:00
D & C Fire Alarm Activation "AA"	3	1:27:00
Structure Fire/AA/D&C	2	0:38:00
Motor Vehicle Accidents	12	22:27:00
Structure Fire-AA	1	6:00:00
D&C Medical	1	0:08:00
CO Detector Malfunction	1	0:38:00
Fire Alarm	3	8:58:00
Aircraft Standby	1	0:36:00
No Incident Found	2	2:10:00
Lockout	11	5:03:00
Smoke Investigation/AA	1	4:00:00
Haz-Mat Call/Nothing Found	1	0:38:00
D/C Public Service	1	0:14:00
Assist Law Enforcement/DOT		
False Call		
Brush/Woods Fire	2	9:16:00
Power Line Down-No Fire	4	11:43:00
Hazmat	2	26:59:00
Brush Fire AA	3	20:37:00
Stranded Motorist	1	0:40:00
Public Service	13	29:12:00
Cooking Fire-Contained	1	1:40:00
Alarm Activation-AA-No Fire	1	2:30:00
Total	108	194:37:00
Training Hours for November		133:00:00
Total Firefighter Hour Calls and Training		327:37:00