

**Agenda**  
**September 6, 2022**

**REGULAR MEETING OF TOWN OF COLUMBUS**  
**BOARD OF PLANNING AND ADJUSTMENT**

**RULES FOR PERSONS ADDRESSING BOARD MEMBERS**

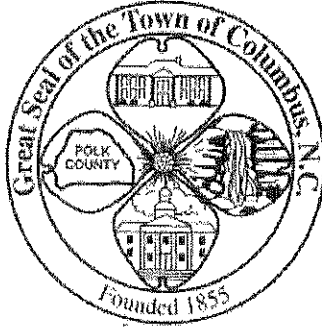
1. Each speaker will identify himself or herself by giving his or her **name and place of residence**.
2. Each speaker will be limited to speaking one time on any topic. When you are finished speaking, please step away from the podium and be seated.
3. Each speaker will be limited to **three (3) minutes** and each group's representative will be limited to a **maximum of ten (10) total minutes**. Each group is encouraged to designate a single spokesperson for their group.
4. Each speaker will confine himself or herself to the general question before the Council and avoid irrelevant comments.
5. Each person entering the Council Chamber will wear a mask until they get to their seat.

**PUBLIC MEETING**

**(6:00 PM)**

**Planning Board**

1. Planning Board Call to Order
  2. Roll Call
  3. Approval of the minutes of the August 2, 2022 Regular Planning Board Meeting
  4. Consideration of Rules for Food Trucks
  5. Board Member Comments
  6. Adjourn
-



## MEMORANDUM FOR PLANNING BOARD MEETING

To: Columbus Planning Board  
From: Timothy J. Barth, Town Manager  
Re: Consideration of Rules for Food Trucks  
Date: September 6, 2022

---

### Background

At the August 2 meeting there was some information presented and some discussion regarding the rules that Tryon uses in regard to food trucks.

It was decided that everyone should review the information from Tryon and that we would decide at this meeting how much of it we wanted to adopt for Columbus. I have attached the information from Tryon, just to make sure everyone has it.

If you have questions or concerns, please do not hesitate to contact me.

## CHAPTER 115: MOBILE FOOD SERVICES

### Section

#### *General Provisions*

115.01 Intent

115.02 Definitions

#### *Permitting and Regulations*

115.10 Permitting

115.11 Regulations

#### *Suspension of Permit and Penalties*

115.20 Suspension and Revocation of Permit

115.21 Penalties

### **GENERAL PROVISIONS**

#### **§ 115.01 INTENT.**

Allowing Mobile Food Service businesses to operate in Tryon promotes diversification of the town's economy and employment opportunities. Mobile Food Services support the incubation and growth of entrepreneurial/start-up businesses. All Mobile Food Services shall comply with the regulations of this chapter, as well as those of the Polk County Health Department. Mobile Food Services for Town Sponsored special events and locations are at the discretion of the town council.

#### **§ 115.01 DEFINITIONS.**

**MOBILE FOOD SERVICE OR FOOD TRUCK** A readily movable trailer or motorized wheeled vehicle, currently registered with the N.C. or S.C Division of Motor Vehicles, designed and equipped to serve food.

**REGULATORY FEE** The fee assessed to cover the cost of regulating a particular business activity that is assessed to the particular business being regulated.

### **PERMITTING AND REGULATIONS**

#### **§ 115.10 PERMITTING.**

(a) A Mobile Food Service permit shall be required prior to the operation of a food truck within the Town limits and ETJ. A regulatory fee, as set in the Town's Fee Schedule, will be assessed to cover the costs associated with regulation of Mobile Food Services. All food truck operators shall obtain an annual permit from the Town of Tryon, unless otherwise exempted in this chapter.

(b) A Mobile Food Service permit is valid for one (1) year from the month in which the permit was issued. This permit shall be posted in a visible location on the food truck.

(c) The food truck operator shall have the signed approval of the property owner for each location at which the food truck operates. This approval must be made available with the permit application.

(d) Food trucks shall provide documentation of approval from the North Carolina Department of Health and Human Services. A valid health permit must be maintained for the duration of the Mobile Food Service permit and shall be placed in a conspicuous location for public inspection.

#### **§ 115.11 REGULATIONS.**

(a) Food truck operators shall only operate within the Central, Transitional, and General business districts, and the P-1 Open Space district at the following locations:

Central Business District:

- Depot Street Parking lot
- Parking lot across from Rogers Park amphitheater
- Any other town owned location with Town Management approval
- Any privately owned property with owner approval. Any food truck on privately owned property must be positioned at least one hundred and fifty (150) feet from the customer entrance of an existing restaurant during its hours of operation.

Transitional and General Business Districts and P-1 Open Space District:

- Any property, town or privately owned, with owner approval. Any food truck in these districts must be positioned at least two hundred (200) feet from the customer entrance of an existing restaurant during its hours of operation.

(b) A trash receptacle shall be provided for customers. Town trash receptacles are not to be used for this purpose. All associated equipment, including trash receptacles, must be within three (3) feet of the food truck.

(c) Temporary connections to potable water are prohibited. All plumbing and electrical connections shall be in accordance with the State Building Code.

(d) No liquid, grease or solid wastes may be discharged from the food truck. Absolutely no waste may be disposed of in tree pits, storm drains, or onto the sidewalks, streets, or other public space. Under no circumstances shall grease be released or disposed of in the Town's sanitary sewer system.

(e) Food trucks must have the following fire extinguisher on board during hours of operation: minimum Class 2A, 10B, and C rated extinguisher. If food preparation involves deep frying, a Class K fire extinguisher must also be on the truck. All National Fire Protection Association (NFPA) standards shall be met to include fire extinguishers and fire suppression hood systems shall be maintained.

(f) Lighting shall be such that minimizes the glare on roadways and surrounding properties.

(g) No signage shall be allowed other than signs permanently attached to the food truck and one (1) temporary sign on the same property the food truck is operating on.

(h) The noise level from the food truck shall comply with the municipality's noise ordinance.

(i) No vendor shall remain on site at one property for more than twelve (12) consecutive hours.

(j) Food trucks shall be positioned at least three (3) feet away from any fire hydrants, any fire department connection, utility box or vault. The food truck shall not locate within any area of the lot that impedes, endangers, or interferes with pedestrian or vehicular traffic. A food truck shall not impede ingress and egress from driveway entrances, handicapped parking spaces and ramps, building entrances and exits.

## ***SUSPENSION AND REVOCATION OF PERMIT***

### **§ 115.20 SUSPENSION AND REVOCATION OF PERMIT.**

- (a) The permit issued for the food truck business may be revoked if the vendor violates any of the provisions contained in this article.
- (b) If at any time evidence of the improper disposal of liquid waste or grease is discovered, all permits for the mobile food service shall be rendered null and void, and the operation will cease.
- (c) If at any time, the Environmental Health Department revokes or suspends the issued food vending permit, all Town permits shall be revoked or suspended simultaneously.
- (d) The town manager may revoke a permit if he or she determines that the food truck vendor's operations are causing parking, traffic congestion, or litter problems either on or off the property where the use is located or that such use is otherwise creating a danger to the public health or safety.
- (e) The town manager reserves the right to temporarily suspend food truck permits during times of special events in the downtown area.

### **§ 115.21 PENALTIES.**

- (a) This section shall be enforced by law as provided in G.S. 160A-175 or G.S. 14-4 or as provided in this code.
- (b) Operation without a valid permit shall be subject to a penalty in the amount of one-half (½) the permit cost stated in the Town of Tryon fee schedule.

### **Effective Date.**

This article shall become effective ---/---/2022