



Town of Columbus

PO BOX 146 · Columbus, NC 28722 · (828) 894 - 8236

Notice of Sign Code Violation

Date: _____

Property Owner _____ Telephone _____

Mailing Address _____

Tax Map / Parcel # _____ - _____ Zoning District _____

The Town of Columbus operates under a Code of Ordinances adopted by the Town Council and enforced by the Administrative Department of the Town. Under section **154.112** of the code, the Town regulates the type, size, location, and height of all signs within the Town limits in order to prevent visual clutter, nuisance or hazardous conditions, to promote community appearances, and to enhance property values. No sign will be erected, relocated, painted, repainted, posted, reposted, placed, replaced, or hung in any zoning district except in compliance with this section of the Code.

Sign Violation _____

Type of Sign _____ Location _____

- | | | | |
|--|---|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> Free Standing Sign: | <input type="checkbox"/> Identification | <input type="checkbox"/> Stand Alone | <input type="checkbox"/> Tennant Menu |
| <input type="checkbox"/> Wall Sign: | <input type="checkbox"/> Identification | <input type="checkbox"/> Tennant | |
| <input type="checkbox"/> Window Sign | | | |
| <input type="checkbox"/> Canopy Sign | | | |
| <input type="checkbox"/> Banner Sign | | | |
| <input type="checkbox"/> Moveable Sign | | | |
| <input type="checkbox"/> Temporary Sign | | | |

NOTE: It is the property owner's responsibility to verify signage compliance and to contact the Town of Columbus prior to fabricating and installing any signage. Please contact the Town Manager to address this oversight.

Town of Columbus

Date

Official use only

Other Permits: _____ Permit Fee: \$ _____ Sign Permit #: _____

The property owner shall have 15 days from receipt of this notice to remedy the violation or request a 30 day extension of time from the Town Manager. The property owner may exercise an appeal of the notice of violation within 10 working days.