



TOWN OF COLUMBUS

Columbus Town Hall • PO Box 146 • Columbus, NC 28722 • 828-894-8236 • Fax 828-894-2797

Sign Permit

Date: _____	Permit #: _____
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1. Project Information

Property Address _____

Tax Parcel Number(s) _____ Property Use _____

Property Size (acres) _____ Linear Feet of Street Wall(s) _____

Type of Sign(s) Proposed: Freestanding Wall Canopy Temporary Subdivision Institutional

Number of Sign (s) Proposed: ___ Freestanding ___ Wall ___ Canopy ___ Temporary ___ Subdivision ___ Institutional

Proposed Sign Height(s) _____ Illumination? _____

Proposed Sign Width(s) _____ Total Sign Area _____

2. Contact Information

Applicant

Address

City, State, Zip

Telephone

Fax

Property Owner

Address

City, State, Zip

Telephone

Fax

If sign permit is granted, I agree to conform to all ordinances of Columbus, NC and the laws of the State of North Carolina regulating such work. _____

Applicant Signature

Print Name

Date

Staff Use Only:

Zoning District: _____

Fee: _____ Paid?

Setbacks from Property Lines:

Front: _____ Rear: _____

Right Side: _____ Left Side: _____

Permit Approved? Yes No Zoning Administrator/ Designee Signature _____ Date _____

Sketch Plan

A sketch plan of the proposed sign must be submitted with the application. The plan shall include the design of the sign, including dimensions, methods of attachment or support, source of illumination and showing the relationship to any building, structure to which it is or is proposed to be installed or affixed. A plot plan shall be submitted approximately to scale showing location of the sign relative to property lines, easements, streets, sidewalks, and other signs. Incomplete applications will not be processed.